



The Otago Branch of the New Zealand Association of Radio Transmitters Inc.
(Inaugural meeting 9 August 1928)

P.O. Box 5485, Dunedin, 9054.
Clubrooms: 109 Macandrew Road, South Dunedin.
Charities Commission Reg No. CC 40410

The Annual General Meeting of Branch 30 will be held on Wednesday 4th December at 8pm at the club headquarters, 109 Macandrew Road with supper to follow.

AGENDA

- **Opening welcome**
- **Apologies**
- **Silent Keys**
- **Minutes of the previous AGM and SGM.**
- **Reports**
 - **Presidents (ZL4DK)**
 - **Financial (ZL4JH)**
 - **Repeater (ZL4JH)**
 - **AREC (ZL4SLG)**
 - **Contesting (ZL4QD)**
 - **Jota (ZL4KAY)**
 - **Awards (ZL4TAQ)**
 - **Examination (ZL4DK)**
- **Election of Office bearers**
 - **President**
 - **Vice President**
 - **Secretary**
 - **Treasurer**
 - **Committee – not less than 3 nor more than 5.**
- **Constitution**
 - **Notices of motion for changes to the Constitution.**
 - **Explanation.** One of the changes made to the upgraded constitution approved earlier this year was to enable the date of the financial year to be changed. Previously it was cast in stone. This enables us to bring the end of year to the more sensible 31st March, which moved the AGM into the winter months instead of just prior to Christmas with a new committee scrambling in just prior to the Christmas/New Year break and also means subs will not end up being due on the last day of the year in the middle of the holidays. Clause 4 is amended as the Immediate Past President remains in that position until a new president is elected which can mean for several years.
 - **Clause 3d.** Amend to read, *Such subscription shall be due on the 30th June each year and shall be deemed to be in arrear if unpaid by the 31st August the same year.*
 - **Clause 4** Amend to read *The officers of the Society shall consist of the President, Immediate Past President (for the year after the end of the presidency only), Vice President, Secretary, Treasurer, and the committee*
 - **Clause 6 a)** *The Annual General Meeting shall be called by the Secretary on any date on or before the 30th of June each year (except for 2020 when no AGM will be held). The notice of such meeting shall be in the hands of members fourteen clear days before the appointed date. The agenda for the meeting shall be set out in the notice convening the meeting and shall include notices of any motions to be considered at the meeting and shall be included with the notice of meeting.*

- 12. ACCOUNTS AND REVIEWS
- *The financial year of the Society shall end on the 31st March (except for 2020 when an 18 month year will take place) but may be changed at an Annual General Meeting of the Society. Within three (3) calendar month after the close of each financial year the accounts of the Society shall be balanced to enable the Annual Report and Balance Sheet to be prepared by the committee. If required, the accounts shall be Externally Reviewed.*

- **Appointments to key positions.**

- AREC (
- AREC
- Awards
- Archivist
- Charities Liaison
- IT Managers
- Club Contact
- Contest Manager
- EMC Manager
- Examiners
- Jota Liaison
- Librarian
- QSL Manager
- Repeater Trustees
 - Mt Cargill
 - 665
 - APRS
 - Mosgiel Link
 - DMR/EE122
 - Rudd Road/HWB
- Webmaster

- **General Business**

- **Supper**

R.M. Balch ZL4JH
Hon Secretary